

CSIR – Central Electronics Engineering Research Institute, Pilani.

No. 1(35)/2013-Vig.

Date: 30.12.2021

OFFICE MEMORANDUM

Sub: Prior intimation or seeking Prior permission under Rule 18 (2) & (3) of the CCS (Conduct) Rules, 1964 for transaction in respect of immovable/movable property – reg.

In accordance with the provisions of sub-rule (2) of the Rule 18 of the CCS (Conduct) Rules, 1964, all council servants coming within the preview of these rules are required to make a report to the prescribed authority before entering into any transaction of immovable property in their own name or in the name of a member of family. If the transaction is with a person having any official dealings with the council servants, the council servant is required to obtain prior sanction of the prescribed authority.

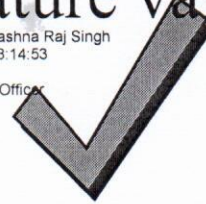
Sub-rule (3), ibid provides that all council servants should give an intimation to the prescribed authority within one month of entering into any transaction of movable property, the value of which exceeds the two months' basic pay. In case, any such transaction is with a person having official dealing with the council servant, prior sanction of the prescribed authority is necessary.

Further, it is also stated that where the expenditure incurred on repairs or minor constructions work in respect of any immovable property belonging to a council servant is estimated to exceeds two months' basic pay of the Government servant, intimation to the prescribed authority is necessary.

It is brought to the notice of all concerned that the application in respect of prior intimation/ prior approval towards immovable/ movable property shall be submitted in **Establishment-II**, which will process the same and maintain the records in personal file(s).

Signature valid

Digitally signed by Krashna Raj Singh
Date: 30-Dec-2021 18:14:53
Location: Pilani
Designation: Section Officer



Copy:

1. Notice Board
2. PA to Director/AO
3. E-II
4. NMC – With request to upload this OM on CEERI website.