



केन्द्रीय इलेक्ट्रॉनिकी अभियांत्रिकी अनुसंधान संस्थान
CSIR-Central Electronics Engineering Research Institute
पिलानी (राजस्थान) 333 031
Pilani (Rajasthan)-333 031,INDIA

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Gram : "ELECTRONIC" Pilani

No. SPO/EOI-9/SDFG/10-Pur/2021

Dated: 25.06.2021

**EXPRESSION OF INTEREST FOR PROCUREMENT OF TABLE TOP
QUADRUPOLE MASS ANALYZER (SPECTROMETER FOR VOCs
DETECTION**

CSIR- Central Electronics Engineering Research Institute, (CSIR-CEERI), Pilani, (Rajasthan) INDIA is an institute of Council of Scientific and Industrial Research, an autonomous body under Department of Scientific and Industrial Research (Government of India), New Delhi.

CSIR-CEERI is interested in procuring the above mentioned scientific equipments for R&D activity and invites prospective Manufacturers/ Suppliers and their Agents, Distributors to discuss with the Technical Committee about the specifications and also demonstration / technical presentation of equipment by interested manufacturer's/ Suppliers. **Meeting will be held through MS Team or another similar platform due to COVID-19 Pandemic Second waive.**

Sl. No.	File Number	Description of Item	Date, Time and Place
1	SPO/EOI-9/SDFG/10-Pur/2021	Table Top Quadrupole Mass Analyzer (Spectrometer for VOCs Detection)	27 .07.2021 at 11.00 A.M. at CSIR-CEERI, Pilani

1. The address for submission of document and for obtaining further information:

Stores & Purchase Officer
Purchase Section
CSIR- Central Electronics Engineering Research Institute,
CEERI Campus, Pilani – 333031,
Dist. – Jhunjhunu (Rajasthan), INDIA.

Telephone No. 01596 – 242135, 252321
Email: spo@ceeri.res.in

2. The Bidding document can be downloaded free of cost directly from Central Public Procurement Portal (CPPP) of Government of India website <https://etenders.gov.in> and CSIR-CEERI website <https://www.ceeri.res.in>
3. Schedule for submission: The schedule of submission of proposals, Technical leaflet/ literature and other Technical supporting documents and opening of proposals is as follows:

Date and Time of Submission of proposals		Date and Time of Opening of proposals	
Date	Time	Date	Time
20.07.2021	2.30 P.M.	21.07.2021	3.30 P.M.

4. Date and Time for receipt of proposals: Proposal, Technical leaflet/ literature and other Technical supporting documents may be submitted through CPP Portal or through email before due date and time to CSIR-CEERI, Pilani – 333031 (Rajasthan), on or before date and time mentioned in point No.3, for submission of proposals. Late / delayed proposals will not be considered. In case the last date and time is declared a holiday at a later date, then the due date and time for receipt, opening will be shifted to the next working date and time automatically. No corrigendum will be issued in this regard.
5. Pre Indent conference: A pre indent conference of above mentioned equipment with bidders will be arranged on above mentioned date and time at 11.00 A.M. onwards for equipment **via MS Team or another similar platform**. Interested bidders are requested to email their willingness for making their presentation/ demonstration to spo@ceeri.res.in, kuldip@ceeri.res.in, deepak@ceeri.res.in on or before 20.07.2021 at 2.30 P.M.. Bidders will be allotted time slots to make presentations on their, products profile, detailed specifications and technical capabilities etc.
6. Eligibility Criteria: The bidders representatives who attend the pre indent conference should possess all the technical details of the equipment its capability, complete information of the company, previous experience, various technologies involved available in India and financial capabilities etc. The representatives should be capable enough to answer all queries of the Technical Sub Committee. Weightage of different EOI eligibility criteria is mentioned in Table 1.

Table 1: EOI eligibility criteria

Criteria	Sub-criteria	Weightage*	Break-up of Weightage
Past experience of the firm with similar requirements		10	
Financial strength and Sales of Equipment			
	Turnover figures of the last three years	10	
	Equipment sold in the last three years 2 Nos.	10	
Quality accreditations, licensing requirements.	ISO companies, EU, CE cort etc.	10	
Manufacturing capabilities/ tie-ups		30	
After-sales support infrastructure		20	
Product support		10	

Minimum Qualifying Marks: 60 Marks.

Evaluation of EOI: The bidders should be evaluated for short-listing, inter-alia, based on their past experience of performance in a similar context, financial strength and technical capabilities, among others. Each bidder should be assigned scores based on the sum of marks obtained for each parameter multiplied by the weightage assigned to that parameter. All bidders who secure the minimum required marks (normally 60 (sixty) per cent) should be shortlisted. The minimum qualifying marks should be specified in the EOI document may

specify a ‘fail-pass criteria’ with the minimum qualifying requirement for each of the criteria, such as minimum years of experience, minimum number of assignments executed and minimum turnover. Under such circumstances, all bidders who meet the minimum requirement, as specified, should be shortlisted. In two stage bidding the Technical bids should be first analyzed/ scrutinized by the Technical Sub Committee.

7. The technical committee shall finalize the specifications after knowing/obtaining details about relevant/available technology in the market suiting to the requirement and needs of our Laboratory/ Institute.
8. A separate tender will be published based on the technical specifications laid down by Technical Sub Committee and Domain Expert.
9. The contract will be finalized based on technically suitable and past experience of performance in a similar context, financial strength and technical capabilities and other allied technical services. Contract will be awarded to the lowest evaluated bidder through two bid system.
10. For evaluating the responses, CSIR-CEERI may call for further presentations of their case in person or presentation can be considered via Skype/Video Conferencing also.
11. The Director, CSIR-Central Electronics Engineering Research Institute, Pilani – 333031 (Rajasthan), INDIA reserves the right to accept or reject any or all EOI Notification/ tenders/offers or withdraw the Notice at any stage of processing without assigning any reason whatsoever, such an event would not cause obligation of any kind to CSIR-CEERI.

Stores & Purchase Officer

1. INTRODUCTION

CSIR-CEERI is interested in purchasing Table Top Quadrupole Mass Analyzer (Spectrometer for VOCs Detection), which will be utilized in R&D activities.

2. OBJECTIVE

The objective of this EOI is to indentify the prospective supplier to supply the required equipment. Eligibility criteria for bidders will be mentioned in the tender document. A separate tender will be floated for the supply of equipment on the recommendations of Technical Sub Committee and Domain Expert, after EOI.

3. SCOPE OF SUPPLY

Electronic equipment is required for CSIR-CEERI on-going R&D mission project and activities.

4. Eligibility Criteria

Technical

1. Manufacturers /Indian Agent/ Distributor/ Indian suppliers/ Indian branch office / Indian Subsidiary of OEM are eligible for supply of equipment.

Commercial

1. The bidder should not have been black listed / holiday listed by any other CSIR laboratory, or by any other R&D organization or by Government of India. A self declaratory letter in this regard must be enclosed.

5. Proposals

Technical

- a) Detailed specifications of the equipment supported by technical brochures/ data sheets in English. The Bidder shall provide the complete technical information .
- b) Detailed brochure / datasheets on the technologies / techniques involved.
- c) Other utilities if any.

Bidder Information

- a) Company information – Status of bidder, registration certificate, and detailed write up about bidder history.
- b) Details of Personnel – Details of all key technical, commercial and service personnel.
- c) Location of factory involved in production of equipment.
- d) Details of financial information about company in the last 3 years, like turnover, copies of audited balance sheet etc.
- e) Details of their offices setup in India.
- f) Self certified letter about holiday listing / black listing in bidder letter head.
- g) Code of Integrity and conflict of interest duly signed by the authorized representative must be enclosed.
- h) Copies of Purchase orders / contracts of similar equipment supplied in the last 5 years and the performance certificate from the respective clients.
- i) The Bidder shall indicate the timelines necessary for supply

Sl. No.	Name of the Buyer with location	Date and Reference Number of Purchase order (if available)	Date of Compulsion	Performance Certificate

6. Other terms

Purchase of EOI Document

The Expression of Interest document shall be downloaded from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in> and CSIR-CEERI Website www.ceeri.res.in free of cost.

Clarifications of the EOI Document

Any clarification in the EOI document may be sent in writing to the following through email: Stores & Purchase Officer, email: spo@ceeri.res.in

However, no extension of the time or date of EOI submitted will be provided on the ground that CSIR-CEERI has not responded to any query/clarification raised by any Prospective Bidder.

Amendment of Terms and Conditions of EOI

- CSIR-CEERI may at its discretion or as a result of query, suggestion or comment of Bidder, may modify the EOI document by issuing an amendment or a corrigendum at any time before opening the EOI. Any such addendum or corrigendum will be uploaded on CPP Portal <http://etenders.gov.in> and CSIR-CEERI Website www.ceeri.res.in and the same will be binding on all the Bidders, as the case may be.
- CSIR-CEERI at its discretion may extend the due date of submission of EOI and the decision of CSIR-CEERI in this respect would be final and binding on the respondents. In the event of changes in the time schedule. CSIR-CEERI website www.ceeri.res.in . Interested Bidders are advised to check the above website regularly for corrigendum / addendum, if any, which will be published only in the website.
- No oral modification or interpretation of any provisions of this EOI shall be valid. Written communication shall be issued by CSIR-CEERI when changes, clarifications or amendments to the EOI document are deemed necessary by CSIR-CEERI at its sole discretion.
- EOI submission should be in English language, EOI response should be free from correction, over writing, errors or omissions etc. Duly authorized representative of the prospective bidder shall sign on each page of the EOI documents. EOI documents should be prepared in such a way so as to provide a straight forward, concise description of the equipments, bidder and capabilities to satisfy the requirements of this EOI.
- EOI that are incomplete in any respect or those that nor consistent with the requirements as specified in this document may be considered non-responsive and may be liable for rejection and no further correspondence will be entertained with such Bidders.
- If at any time during the examination, evaluation and comparison of EOI, CSIR-CEERI its discretion can ask the Bidder for the clarification of its EOI. The request for clarification and the response shall be in writing. However, no query/clarification shall be entertained after submission of EOI from any bidder.

7. Canvassing by bidders in any form, including unsolicited letters on EOI, submitted or post corrections shall render their EOI response liable for summarily rejection.
8. Conditional offers will be summarily rejected. EOI which is found to be incomplete in content and / or attachments and / or authentication etc. is liable to be rejected.
9. Disregard of any instruction may result in offer being ignored.
10. All cost and expenses associated with submission of EOI shall be borne by the Bidder while submitting the EOI. CSIR-CEERI shall have no liability, in any manner in this regard, or if it decides to terminate the process of short listing for any reason whatsoever.

Stores & Purchase Officer

Bidder Information Form
(Refer para 5.1.2 (ix)(a) of the CSIR Manual)

- (a) The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. This should be done of the letter head of the firm]

Date: [insert date (as day, month and year) of Bid Submission]

Tender No.: [insert number from Invitation for bids]

Page 1 of _____ pages

01.	Bidder's Legal Name [insert Bidder's legal name]
02.	In case of JV, legal name of each party: [insert legal name of each party in JV]
03.	Bidder's actual or intended Country of Registration: [insert actual or intended Country of Registration]
04.	Bidder's Year of Registration: [insert Bidder's year of registration]
05.	Bidder's Legal Address in Country of Registration: [insert Bidder's legal address in country of registration]
06.	Bidder's Authorized Representative Information Name: [insert Authorized Representative's name] Address: [insert Authorized Representative's Address] Telephone/Fax numbers: [insert Authorized Representative's telephone/fax numbers] Email Address: [insert Authorized Representative's email address]
07.	Attached are copies of original documents of: [check the box(es) of the attached original documents] Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder _____

Name _____

Business Address _____

Format for declaration by the Bidder for Code of Integrity & conflict of interest
(Refer para 3.2.1 & 5.1.2 (ix)(m) of the CSIR Manual)

(On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,

(Name & address of the Purchaser)

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para 1.3.0 of ITB of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal