

**CSIR-CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE
PILANI, JHUNJHUNU - 333031 (RAJ.)**

Advt. No. FEA-02/2021

“On-Line-Interview”

CSIR- Central Electronics Engineering Research Institute (CSIR-CEERI) is a premier research Institute in the field of Electronics set up under the Council of Scientific & Industrial Research (CSIR). The Institute is looking for qualified candidates for the following purely temporary position of Financial Executive Assistant (FEA) for the Special Manpower Development Programme for Chips to System Design (SMDP-C2SD) Project. **These positions are for Programme Implementing Unit, at CSIR-CEERI, Pilani and Ministry of Electronics & Information Technology (MeitY), New Delhi.**

Details of the Vacancy & Eligibility are as under:

Sl. No.	Name of Position	Number of Position	Consolidate Emoluments per month (fixed)	Qualifications	Age
1	Financial Executive Assistant 01 Post @ CEERI, Pilani 01 Post @ MeitY, Delhi	02	Rs. 20,000/- + HRA as per rules	B.Sc./B.Com/BA/BBA/BCA or equivalent with minimum 55% marks	40

Important Information:

1. On the basis of the performance of the candidates in interview a panel will be made.
2. The candidates from this panel will be offered the position as per the suitability & requirement of the project.
3. The panel will be valid for six months.

Instructions:

1. Candidates who have already served CSIR-CEERI or any other lab/institute of CSIR as any Project Assistant/ Project Fellow / JRF (in contract R&D projects) / SRF (in contract R&D projects) / Research Associate / FEA etc. for a total period of 5 year are not eligible for these engagements.
2. Tenure of engagement: Six months initially or co-terminus with the present project or till such time the job to be performed by project Staff in the project exists, whichever

is earlier. The tenure may be extended in steps of six months for the duration of Project based on satisfactory performance.

3. **Reservation:** As regards reservation, if all things are equal, SC/ST/OBC/PH candidates may be given preference over General candidates so as to ensure their representation.
4. The engagement will be made on behalf of the Sponsor of the Project. These are not CSIR-CEERI/CSIR posts and will not confer any right on the incumbent to claim, implicit or explicit, on any post in CSIR-CEERI/CSIR.
5. Relaxation in age limit for SC/ST/OBC/PwD candidates and women shall be 5 years.
6. In case a large number of candidates turning up for On-Line-interview, Selection/Screening Committee will have discretion to shortlist the candidates for interview based on written examination or percentage of marks.
7. CSIR-CEERI reserves the right to cancel or withdraw the award in case of any discrepancy found, in the candidature of any empanelled candidate at any stage.
8. Other terms & conditions will be governed as per guidelines issued by the funding agency/CSIR Hqrs. For the engagement of above Project Staff as amended from time to time.

Candidates who fulfil the minimum eligibility criteria on the date of interview may appear for "On-Line-Interview" at **CSIR-CEERI, Pilani** as under, with his/her Bio-data in the prescribed proforma, along with original documents of qualifications semester-wise/year-wise, experience, date of birth and community certificate, if any (not older than 06 months in case of OBC) with one set of self-attested copies thereof.

DATE: 10th March, 2021 (Tentative)*

REPORTING TIME: 09:30 AM till 05:30 PM

VENUE: Online Mode

***If the number of the candidates is more, the interview may be continued for next day. The candidates are advised to make their arrangements accordingly.**

The candidates will be free to answer in Hindi also during interview.

Registration will be opened from 26.02.2021 to 04.03.2021 (upto 5.00 PM)

No candidate shall be allowed for registration after 04.03.2021.

No TA/DA will be paid to the candidates for appearing for interview.

***Exact date will be communicated through CEERI website.**

Administrative Officer