

CSIR-CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE, PILANI

MERIT AND NORMAL ASSESSMENT SCHEME

Annexure 5.2.1(A)

Work Report for the period:

PART-A

BIO-DATA

1. Name :
2. Date of Birth :
3. Pay Band & Grade Pay & from which date :
4. Academic background :

Degree (In reverse order up to Degree level only)	Class/ Grade	University	Year	Scholarship/ Awards
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5. Please give title/ brief description of R&D Projects (Laboratory, bench, pilot scale) on which actively worked during period under report showing separately your role therein.

Title of Project	Your role of Project Coordinator/ Leader or Member of Project Team	Commencement of Project	Anticipated Conclusion	Field of Project. Basic Res. Applied Res. Design or Dev.

6. Current Membership of Professional Bodies, Technical Committees, Societies, Academies with date from which he became member:
7. Honours, Awards, with dates etc.
8. Conferences, Seminars attended during the period within or outside the country. Please attach copies of papers presented, if any, and/or state your contribution to the event:
9. Deputations/ Assignments abroad during the period: Specialization, if any may also be indicated

PART-B

Main achievements during the period _____ to _____

1. Outstanding S&T achievements during the period:
2. Best Five publications in prestigious journals.
3. If some or all your contributions are in the area of basic science, such contribution may be listed along with appropriate description of their importance:
4. Any other significant contributions e.g. fabrication/ design of equipment, patents, innovation, upscaling of know-how, marketing of CSIR knowledge base etc.
5. Any other remarks you may wish to add in about 100 words.

Signature/Counter Signature:

Head of Division

Director of Lab./ Instt.

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Proforma for Assessment Proposals under Merit & Normal Assessment Scheme

Area: _____

Sr. No.	Name & Designation of the Assessee(s) with date of appointment to the present grade	Qualification	Due date of assessment	No. of papers/Tech. Reports published	No. of Patents filed	No. of Product developed / Project completed	Brief job description during the assessment period & field of specialization	Remarks

Signature