

**CSIR-CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE**  
**PILANI (RAJASTHAN)-333 031**


No. 2(1896)/05-Estt.

Dated: 05.03.2019

**OFFICE MEMORANDUM**

The Director, CSIR-CEERI has been pleased to nominate Sh. Vinod Kumar, Administrative Officer, CSIR-CEERI, to act as Guest House In-Charge. Since, Sh. Vinod Kumar as Administrative Officer has joined in this institute on 17.09.2018 (F/N), he will take over the charge of Guest House from Dr. Manish Mathew, Scientist, with immediate effect.

In the absence of AO, on tour, on leave & being holidays i.e. Saturday, Sunday & Gazetted holidays, Sh. Anil Kumar SO (E-I) will act as Guest House In charge.

  
Pankaj Goswami  
(Section Officer)

Copy to:

1. Sh. Vinod Kumar, AO
2. Dr. Manish Mathew, Scientist
3. Sh. Anil Kumar Sharma SO (E-I)
4. PS to Director
5. PA to AO
6. Section Officer E-I/E-III
7. F & AO
8. Chennai centre/Delhi centre/Jaipur Centre
9. All Sectional Head