



सीएसआईआर-केन्द्रीय इलेक्ट्रॉनिकी अभियांत्रिकी अनुसंधान संस्थान

CSIR-CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE

(विज्ञान तथा प्रौद्योगिकी मंत्रालय / MINISTRY OF SCIENCE & TECHNOLOGY, भारत सरकार/ GOVT. OF INDIA)

पिलानी, राजस्थान (भारत)/Pilani, Rajasthan - 333031 (INDIA)



Press notice (Notice Inviting e-Tender)

Online e- tender are invited for “Comprehensive Annual Maintenance Contract of Window Type A/c's, Split type A/c's, Package type Air Conditioning units, Water Coolers, Chilled Water System, Refrigerators, deep freezer, desert coolers and evaporative cooling system etc. at CSIR-CEERI, Pilani (Rajasthan).” Estimated cost of the work is **Rs. 36,89,953/-** The Earnest Money is **Rs. 73,800/-** and tender fee is **Rs. 500/-**(Non-refundable). Tender shall be downloaded and submitted online only from **14.02.2019 (11.00AM) to 20.02.2019 up to 03.00 PM** from <https://etenders.gov.in/eprocure/app>. Tender will be opened on **21.02.2019 at 03.30 P.M.** NIT can also be seen at our Website www.ceeri.res.in

Administrative Officer

(Size: Minimum)



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CSIR-CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE
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पिलानी, राजस्थान (भारत)/Pilani, Rajasthan - 333031 (INDIA)

Notice Inviting e-Tender

1. Online e-tenders are hereby invited through e-tendering portal <https://etenders.gov.in/eprocure/app> for the work of "**Comprehensive Annual Maintenance Contract of Window Type A/c's, Split type A/c's, Package type Air Conditioning units, Water Coolers, Chilled Water System, Refrigerators, deep freezer, desert coolers and evaporative cooling system etc. at CSIR-CEERI, Pilani (Rajasthan).**" from contractors having Worked with CPWD, Railways, MES, State PWD's, Semi government organizations and / or from those who have successfully carried out similar works like Maintenance Contract of Window Type A/c's, Split type A/c's, Package type Air Conditioning units, Water Coolers, Chilled Water System, Refrigerators, deep freezer, desert coolers and evaporative cooling system for CSIR or its laboratories, govt. or semi government organizations. The tenderers should have successfully completed at least three similar works amounting to **14.76 Lac** (Including GST and Labour Cess) or at least two similar works amounting to **22.14 Lac** (Including GST and Labour Cess) or at least one similar works amounting to **29.52 Lac**(Including GST and Labour Cess) or above in single contract of the estimated cost of work during the last seven years, ending on the last day on the month previous to the one in which tender is being invited. The contractors may apply with proof of fulfilling the above conditions along with copies of GST Registration, ESI Registration, EPF Registration, PAN Card, Firm registration, Agreement, Work Order, Work Completion Certificates and valid Electrical license etc.
2. The contract works which includes Supply, Installation, Testing, Commissioning and Supply of ACs etc. on rental basis along with Maintenance, in such cases only Maintenance cost component will be considered as amount of work done.
3. The Estimated cost of work is **Rs. 36, 89,953.00 /-(Rs. Thirty Six Lac Eighty Nine Thousand Nine Hundred Fifty Three only)** based on prevailing market rates. (Including GST & Labour Cess)
4. Duration of contract for carrying out of the work will be One Year (**365** days) from the date of commencement which shall be reckoned from the tenth day of issue of award letter.
5. The tender shall be submitted through online at CPPP website: <https://etenders.gov.in/eprocure/app> by the tenderer, as per date given in Critical Date Sheet below:

Critical Date Sheet:

S. No.	Schedule of activities	Date and time
1	Publish Date on CPP Portal	14.02.2019 From 09:00AM
2	Tender document downloaded start date	14.02.2019 From 11:00AM
3	Tender document downloaded End date	20.02.2019 Up to 03:00 PM
4	Tender submission start date	14.02.2019 From 11.00AM
5	Tender submission End date	20.02.2019 Up to 03:00 PM
6	Tender opening date	21.02.2019 Up to 03:30 PM

6. Scanned copies of Tender Fee (non-refundable) of Rs.500/-(Rupees Five hundred only) and Earnest Money Deposit amounting to **Rs. 73,800/-(Rs. Seventy Three Thousand Eight Hundred only)** deposited through **RTGS / NEFT in favour of “The Director, CSIR-CEERI, Pilani” (Saving Account No. 61033385318; IFSC Code-SBIN0031398 of State Bank of India,CEERI Campus, Pilani ,Rajasthan.)** shall be uploaded in Cover-I of the tender. Tenders received without tender cost and Earnest Money Deposit will not be considered.
7. The tenderer is to indicate the name & telephone numbers of issuing agency of the completion certificates to enable the verification of the original documents, if necessary. It may be noted that even after opening of bid, the credential submitted found to be false/forged the offer submitted shall be rejected out rightly. No further clarification will be sought from the tenderers.
8. The employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted by him.
9. No tenderer shall be permitted to tender for works in the concerned unit of C.S.I.R. in which a relative is posted in the grade between Controller of Administration and Junior Engineer, (both inclusive). He shall also intimate the name of persons who are working with him in any capacity or subsequently employed by him and who relatives are as mentioned above.

Note: A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family or (b) they are husband and wife or (c) the one is related to the other in the following manner: father, mother (including step mother), son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

10. Tenders submitted shall remain valid for a period of 90 days from the bid submission end date for the purpose of acceptance and award of work. Validity of the tender beyond 90 days from the bid submission end date shall be extended by mutual consent.
11. In e-tendering, tenderer can quote the rates in figure only. The rates in words, amount of each item and total is generated automatically. Therefore, the rate quoted by the tenderer in figure is to be taken as correct.
12. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the conditions implants etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of contract. No claim whatsoever on such accounts shall be entertained by the employer under any circumstances.
13. If any tenderer withdraws his tender within the validity period or makes any modification in terms and conditions of the tender, before the award of work, which are not acceptable to CSIR-CEERI then CSIR-CEERI shall, without prejudice to any other right or remedy, shall be at the liberty to forfeit 50 % (fifty percent) of the Earnest Money deposit absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process for this work.
14. 100% Earnest Money will be forfeited if the contractor fails to commence the work within the stipulated period after the Award of the work.
15. Except writing rates in figure only, the tenderer should not write any conditions or make any changes, additions, alterations and modifications.
16. Some of the major provisions of General Conditions of Contract are given below. Interpretations however, shall be as given in the General Conditions of Contract.

a). **Comprehensive Annual Maintenance** Contract Period: 365 Days(One year) from award of work.

(b).**Defect Liability Period:** 01 Month

(c). **SECURITY DEPOSIT:** A sum @ 10 % of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with sum already deposited as earnest money, amounts to 5 % of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5 % of the contract value as performance security within the period prescribed in the letter of award issued to him.

(d).**COMPENSATION:** Contractor shall pay as Compensation an amount equal to 0.5% or such smaller amount as the Employer (whose decision in writing shall be final) may decide on the cost of the whole work as shown In the agreement, for every week that the work remains uncommenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.

17. For any queries relating to the Tender Document and the terms and conditions content therein should be addressed to Head EME, CSIR-CEERI, Pilani (Rajasthan)-333031.

18. Clause No.28 of conditions of contract i.e. “**Escalation**” will not be applicable in this work.

19. The labours / Engineer deployed by the contractor at site will be paid by the contractor on the basis of minimum wages as notified by Central Sphere Govt. of India from time to time.

20. All tenderers should submit the proof of their Goods and Services Tax registration. Deduction of GST will be made from their running and final bill as per standard norms of the Government, if required. Contractors are requested to refer clause no.5 of General conditions of contract for quoting rates of tender items. The contractor shall quote their rates Including GST and labour Cess .

21. Opening of Tender:

(a) The Tender will be opened by **Tender Opening Committee (TOC) on 21.02.2019 at 03:30 PM**, in the office of Head, EME, CSIR-CEERI, Pilani (Rajasthan), in the presence of such intending tenderers or their authorized representatives who may wish to be present at that time. No claim or any grievances will be entertained what-so-ever by the Tender Opening Committee in this regard.

(b)The TOC, after evaluation of documents contained in Cover: I, will decide the eligible tenders, as per the criteria laid down in the NIT.

22. Tender Liable for Rejection:

Tender is liable for outright rejection if on opening it is found that —

(a) The Tenderer has not strictly followed the procedure laid down for submission of tender.

(b) If the tender is CONDITIONAL.

(c).If the Tenderer has quoted his offer anywhere else other than specified place provided.

(d) The Tenderer has not uploaded the documents or Failed to fill the prescribed format.

(e). Any other ground as decided by the TOC in view of deviation from Tender Document.

23. The instructions for the submission of e-tender are available on the CPPP website i.e. <https://etenders.gov.in/eprocure/app> under the “Instruction for Online Bid Submission”. All the intending tenderers are requested to go through these instructions before entering into the process of e-tendering and advised to visit again CPPP website regularly till closing date of submission of tender for any corrigendum/ addendum/ amendment. Manual tenders shall not be accepted.

24. The tenderer shall submit an **undertaking as per Annexure: VII** and **Tender Acceptance Letter as per Annexure: VIII** on Firm's letter head. The scanned copy of the Undertaking and Tender Acceptance Letter shall be uploaded in Cover: I and the Original Copy of the undertaking and

Tender Acceptance Letter should be submitted before award of work to EME division.

25. The tenderer shall get verify all relevant original documents i.e. GST,ESI, EPF Registration, PAN Card, Firm's registration, agreement(s), work order(s),work completion certificate(s) and valid Electrical License etc. before award of work to EME division. If these above documents found false/forged/invalid during verification then the Director CSIR-CEERI, Pilani may cancel the work award and forfeit the EMD of that tenderer. The Director CSIR-CEERI, Pilani reserves the right to accept or reject any tender at any stage without assigning any reason thereof.
26. List of documents to be scanned and uploaded in Cover: I is as per follows:

Sl. No.	Cover-I
1.	Receipt of deposit of Tender Cost
2.	Receipt of deposit of EMD
3.	Copy of valid registration of appropriate class, registered
4.	Copy of GST registration number
5.	Copy of PAN Card
6.	Copy of ESI registration
7.	Copy of EPF registration
8.	Copies of experience certificates of similar works completed satisfactorily as per NIT
9.	Undertaking by Tenderer as per Annexure :VII
10.	Tender Acceptance Letter as per Annexure:VIII

27. List of documents to be scanned and uploaded in Cover: II is as per follows:

Sl. No.	Cover-II
1.	Financial Bid