



सीएसआइआर- केन्द्रीय इलेक्ट्रॉनिकी अभियांत्रिकी अनुसंधान संस्थान

CSIR-CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE

(विज्ञान तथा प्रौद्योगिकी मंत्रालय, भारत सरकार/MINISTRY OF SCIENCE & TECHNOLOGY, GOVT. OF INDIA)

पिलानी - 333 031 (राज.) भारत PILANI - 333 031 (RAJASTHAN) INDIA

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REGISTERED POST

Tender No. 374/MLP-0111/MWD/6-Pur/2018/T-82

Date: 03.10.2018

M/s.

**SUB: REQUEST FOR INVITING QUOTATIONS/TENDER INDIGINEOUSLY.**

Dear Sir,

Please send your quotation on e-procurement portal (<https://etenders.gov.in>) The tender will be opened on the specified date and time given below.

**LAST DATE OF RECEIPT OF TENDERS: 22.10.2018 AT 2:30 P.M.**

**DATE OF OPENING: 23.10.2018 AT 3:30 P.M.**

**The goods will be supplied within 2 months from the date of our order.**

S.NO.	NAME OF ARTICLE & BRIEF DESCRIPTION	Qty
1.	<b>Chemical Fume Hood (Specification: As per Annex-I)</b>  <b>Note:1. Your quotation must be valid for 60 days from the date of tender opening, otherwise your quotation will not be considered at all. 2. Your quotation must be FOR, CEERI, Pilani including Packing, Freight and Insurance charges etc., otherwise your quotations will not be considered at all.</b>	<b>02 Nos.</b>

**NOTE:**1. Please send your quotation on e-procurement portal well in time in accordance with the terms and conditions printed overleaf of this letter.

Yours faithfully,

**STORES & PURCHASE OFFICER**

## TERMS & CONDITIONS

While submitting your quotation, the following terms and conditions may be taken care off-

1. The delayed/Late tenders will not be considered at all. Your quotation must be neat and clean duly signed by authorized signatories. No erasure or alteration must be appeared in the quotation.
2. **PRICES:** Your quotation must be indicated clearly whether your prices are FOR CSIR-CEERI, PILANI/FREE DELIVERY AT CSIR-CEERI, PILANI
  - A. In case of FOR CSIR-CEERI, Pilani, unloading will be done by CSIR-CEERI. Your prices must be inclusive of Packing, Forwarding, Freight, Insurance charges. You will be responsible for safe delivery at CSIR-CEERI, Pilani free of any extra charge.
  - B. The Blue Prints/Catalogue/Pamphlets/Technical Literature and Instruction Manual must be uploaded in pdf format along with your quotation.
  - C. In case of Price FOR, CSIR-CEERI, Unloading charges will be borne by supplier.
3. **GST:** CSIR-CEERI is registered with Govt. of India and Govt. of Rajasthan vide GST registration No. 08AAATC2716R1ZF. As per notification No. 47/2017-Integrated Tax (Rate) dated 14<sup>th</sup> November, 2017 issued by the Ministry of Finance, Govt. of India, the rate of GST on the goods procured by CSIR-CEERI will be 5%. Kindly mention rate of GST as 5% in your quotation.
4. **DELIVERY SCHEDULE:** The successful bidders are required to supply the goods within the prescribed delivery schedule from the date of our order. Please quote your delivery schedule clearly, failing which your quotation will not be considered.
5. **MODE OF DESPATCH:** Please quote mode of Delivery/mode of dispatch through one of the following:
  - A. BY PERSONAL DELIVERY AT CSIR-CEERI FREE OF CHARGE.
  - B. BY ROAD TRANSPORT FREIGHT TO PAY OR PREPAID.
  - C. BY PASSENGER TRAIN/GOODS TRAIN FREIGHT TO COLLECT OR PREPAID.
6. **INSURANCE:** The goods will be dispatched by you duly insured against all losses from your warehouse to CSIR-CEERI Warehouse. In case of FOR CSIR-CEERI the insurance charges will be to your account.
7. **PAYMENT:** The payment will be made within 30 days after receipt and acceptance of goods by CSIR-CEERI by RTGS. NO ADVANCE PAYMENT WILL BE MADE.
8. **INSTALLATION AND COMMISSIONING:** In case the goods need installation and Commissioning, the same will be done by the Technical Expert of the supplier up to the satisfaction of CSIR-CEERI free of charge and the same will be put under satisfactory operational condition. In case the installation/ Commissioning and performance are not found up to CSIR-CEERI satisfaction the payment will not be released.
9. **PENALTY:** In case the goods are not supplied within the specified delivery period, a penalty @ 0.5% of order value per week will be charged from the supplier.
10. **Indian Agents:**
  - i) Quotation should be submitted directly by the manufacturer/supplier. In case any sole authorized distributor, dealer or authorized Indian agent submit the quotation on behalf of their Principal, sole authorized distributor, dealer or authorized Indian agent must enclose a certified copy of the agency agreement between Principal and sole authorized distributor/dealer/authorized Indian agent, in reference to CSIR letter No. 13-4(04)/15-16/S&P/Policy/Cir dated 13.09.2017, failing which their quotation will be summarily rejected. Please also enclose the manufacturer's authorization along with bid as per Annexure-G.
  - ii) In reference to CSIR letter No. 13-4(04)/15-16/S&P/Policy/Cir dated 13.09.2017, it is a compulsion for the foreign bidder to disclose the name and address of their Indian agent and representative in India and the same goes for an Indian bidder to disclose their foreign Principal or associate, failing which their quotation will be summarily rejected.
  - iii) The percentage of Indian agent's commission must be indicated clearly in the quotation which will be paid in Indian Rupees after receipt of material in good condition and satisfactory installation/commissioning and acceptance of material/equipment.
11. **GUARANTEE/WARRANTEE:** The goods must be guaranteed/warranted against all manufacturing defects for a period of one year from the date of its satisfactory installation/commissioning and acceptance. In case the part thereof or whole equipment/goods is found defective, the same will have to be rectified/replaced on free of charge at CSIR-CEERI without laps of time. In case the goods is not repaired/replaced and deficits are not rectified and unnecessary the matter is delayed, the bank guarantee will be revoked without assigning any reason.
12. **Acceptance of order:** The acceptance of our order must be sent by successful bidder in writing within 15 days after receipt of our order.
13. All disputes arising out of this shall be referred to the sole arbitrator of CSIR-CEERI/CSIR and his award shall be final and binding on both the parties to the dispute. All suits in respect of this shall be in courts of Jaipur.
14. **The Director, CSIR-CEERI reserves the right to reject lowest quotation or any quotation or all the quotations or accept any quotation or part thereof without assigning any reason.**

STORES & PURCHASE OFFICER

## NOTICE INVITING TENDER

Director, CSIR-Central Electronics Engineering Research Institute, Pilani – 333 031 (Rajasthan) invites e-tenders from Indian/ Foreign Original Manufacturers or their Authorized distributors, dealers, system integrators under single bid system.

S. No.	Tender Reference	Description of Goods	Quantity
1.	374/MLP-0111/MWD/6Pur/ 2018/T-82	Chemical Fume Hood (Specification: As per Annex-I)	02 Nos.

E-Bids are invited through the electronic tendering process and Tender Document can be purchased and downloaded from the e-Tender portal of Government of India, <https://etenders.gov.in>. A copy of the Tender Document is also available on CSIR-CEERI website: [www.ceeri.res.in](http://www.ceeri.res.in). Please note that the submission of e-Bids will be only through the e-Tender portal <https://etenders.gov.in>. Bids will not be accepted in any other form. Further it may be noted that Bids which are duly submitted on –Tender portal shall only be considered and Bids just saved without submission will not be available to the Evaluation Committee of CSIR-CEERI.

Any Bidder willing to take part in the process of e-tendering will have to get registered in the Central Public Procurement (CPP) portal, NIC, Government of India, by logging on to the portal <https://etenders.gov.in>. Bidders are requested to go through “Bidder Manual Kit”, “System settings” and “FAQ” links available on the login page of the e-Tender portal for guidelines, procedures and system requirements. In case of any technical difficulty, bidders may contact the help desk numbers and email ids mentioned at the e-tender portal. Every Bidder will be required to obtain a Class-III Digital Signature (DSC) for submission of Bids.

Clarifications, if required may be sent through e-tendering portal only.

Stores & Purchase Officer

## Annex-I

### Specification

Description	6' Length bench-top fume hood above a storage cabinet
Material	Stainless steel (SS 304)
Electrical point rating	Two number 6A and two number 16A with switches
Work top	Jet black granite
MOC inner wall	compressed laminate: pure epoxy coating for chemical resistance
Storage	Storage Fitted below work top of fume hood for equipment and apparatus
Light	2 No LED light
Fume hood type	Bench-top fume hood
Fume hood dimension inner dimension	≥ 1520W X 710D X 1180H mm
Air flow	3-stage assisted Variable air volume (VAV Hoods) Effective exhaust of low, medium and high density fumes.
Sash movement	Vertical variable in step wise up and down by touch control
Sash (Shutter)	Vertical rising sash counter-balanced with pulley & counter weight system. Toughened float glass (minimum 4mm thick). Clear open able height of 700mm minimum.
Cup Sink	Made of PP/Porcelain Sink, to collect chemical waste on Work top.
Equipped with	Digital temperature indicator, Touch enable control panel, Digital air flow monitor, Removable access panel, Multiple utility service valves, Obstacle sensor, Apparatus holding grid.
Valves	Valves should have fine control over utilities as per international standards and withstands 200 PSI pressure & SS fitting for gas connections. 1 No. for Water, 1 No. for Nitrogen, 1 No. Compressed Air, 1 No. for Vacuum.
Duct	Rigid 10" diameter ducting of PVC with four bends of total length 6 meter, dampers, transitions and clamps upto blower. All joints are curved in order to avoid any back tracking of fumes and a smooth flow to exhaust fumes.
Lattice/scaffolding	Scaffold/Grid, to hold the apparatus. It covers the entire length of Fume Hood installed at the backside of Fume Hood.
Inner chamber	Chemical & Heat Resistance, Fire retardant, smooth finish, easily cleanable
Exhaust port	Should provide Exhaust port
Centrifugal blower for fume hood	Should provide 1000 cfm capacity Chemical & heat resistance heavy duty epoxy coated blower with aerodynamically balanced Impeller, with Drain plug. Consisting of continuous rating motor and chemical resistant. It should satisfies all national and international safety velocity norms.
Front Top Panel	Easily openable panel, to access Damper & to light fixture, for maintenance.
Installation	Fume hood, duct and exhaust blower should be installed at CSIR-CEERI
Working area	Separate working space of dimension 6' x 2.5'
Certification	Must have En-14175 or ASHRAE certification

#### **NOTE / Pre-Qualification criteria:**

- Machine must have a warranty of at least 1 years
- Please enclose the OEM certificate along with the tender.
- The bidder should undertake to install and commission the System and all its accessories at the installation site at CSIR – CEERI Pilani. The operation of the plant must be demonstrated to fulfill the acceptance criteria.
- On-site training at CSIR – CEERI Pilani in operation & routine Maintenance and the functionalities of the whole system should be provided to Scientist / Technician.
- Only reputed original equipment manufacturers (system/sub-system) or their representative should submit tender supported by relevant document.

## PROFORMA FOR QUOTATION/TENDER

From

M/s. -----  
 -----  
 -----

Quotation No.-----  
 Date :-----  
 GST No. :-----  
 Phone No. :-----  
 Fax No. :-----

To,  
 The Director  
 Central Electronics Engineering Research Institute  
 Pilani (Rajasthan)

**Ref:- Your quotation inquiry letter No.-----dated-----**

Dear Sir,

With reference to your above referred inquiry letter, we are submitting our quotation as under for the supply of material as requested by you.

S.No.	Description of materials	Qty.	Rate	Unit	Total amount

1. Delivery period .....
2. Validity period of quotation: 60 days from the date of tender opening.
3. All the terms and conditions as mentioned your inquiry letter are acceptable to us.

Total Ex-works	
GST @ 5% Against GST Concessional Certificate	
Insurance charges	Inclusive
Freight charges	Inclusive
Installation & Commissioning charges	
<b>Total Price F.O.R. CSIR-CEERI, Pilani</b>	

Authorized Signatories  
 For M/s\_\_\_\_\_