

**Procurement through Single Tender
(As per GFR 2017, Rule No – 166)**

Procurement from a single source may be resorted to in the following circumstances:

- (i) It is in the knowledge of the user department that only a particular firm is the manufacturer of the required goods.
- (ii) In a case of emergency, the required goods are necessarily to be purchased from a particular source and the reason for such decision is to be recorded and approval of the competent authority obtained.
- (iii) For standardization of machinery or spare parts to be compatible to the existing sets of equipment (on the advice of a competent technical expert and approved by the competent authority), the required item is to be purchased only from a selected firm.

Proprietary Article Certificate

- (i) The indented goods are manufactured by M/s
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- (ii) No other make or model is acceptable for the following reasons:
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- (iii) Concurrence of finance wing to the proposal vide:

Finance & Accounts Officer

- (iv) Approval of the competent authority vide:

**Signature of Indenting Officer
Designation:
Date:**