

**CSIR- CENTRAL ELECTRONICS ENGINEERIN RESEARCH INSTITUTE,
PILANI (RAJASTHAN) – 333031**

No.2/3/Comm.Esst./E-III/2016

Dated 25/10/17

Expression of Interest

Sealed tenders are invited under Two Bid system (Part- I: Technical Bid and Part -II: Financial Bid) from interested firms / shopkeepers / vendors who are interested in taking space for shops on the basis of licence fee at CSIR-CEERI campus, Pilani. The available space is located in the Bhatt Shopping Centre. These premises are to be utilized for services required for colony residents. The details of the specific shops (indicated by the Shop no.), Area and the purposes for which they should be utilized are given in **Annexure - I**.

Bid for each shop must be submitted separately and bid for the shop must be pertaining to the purpose indicated in **Annexure – 1**.

The Earnest Money Deposit (EMD) of Rs. 15,000/- (Rs. Fifteen thousand only) should be submitted along with the Bids. Please note the bidder must submit their bids as under:

1. **Envelope – 1** containing EMD of Rs. 15,000/-.
2. Sealed **Envelope – 2** containing Technical Bid.
3. Sealed **Envelope – 3** containing Financial Bid.

All the three (03) envelopes should be kept in one big envelope Super-scribing **“EOI for shops in CSIR-CEERI premises”**.

Following documents as per **Annexure – II** of the EOI are to be enclosed:

(Envelope -2) Technical Bid

1. Name, address and contact details of the Proprietor / Vendor
2. Name of the Firm / Agency
3. PAN Card No. (copy to be enclosed)
4. Aadhar Card No. (copy to be enclosed)
5. Goods & Service Tax Code No. (Certificate / proof of application (if applied), may be enclosed)
6. Whether Blacklisted by any Institution/ Organization (self-undertaking to be enclosed)
7. No Relation certificate (self-undertaking to be enclosed)
8. Whether the proprietor has been ever convicted in any criminal case (self-undertaking to be enclosed)

A category wise weightage of marks will be given to all interested parties as per the enclosed **Annexure – III**. The short listing of the firms / shopkeepers / vendors will be based on the fulfillment of pre-qualification criteria and the weightage marks obtained by them.

(Envelop - 3) Financial Bid

The allotment of shop will be finalized only on the basis of highest rates quoted in the price bid enclosed below (at **Annexure – IV**) by the firms / shopkeepers / vendors. The Name of work, Earnest Money Deposit, Minimum Licence fee and Tenure of work are given below:

| Name of work | Minimum Licence fee | Earnest Money deposit in Rs. | Tenure of work |
|---|------------------------------|---|-----------------------|
| EOI for taking space on the basis of licence fee for shops in CSIR-CEERI premises at CEERI Campus, Pilani | Kindly refer to Annexure – 1 | 15,000/- (applicable for all shops) | Five years |

The important dates of the EOI are as under:

- | | | | |
|------------------------------------|---|----------|-----------|
| i) Date of publication of EOI | : | 01.11.17 | |
| ii) Last date of Submission of bid | : | 21.11.17 | (3:00PM) |
| iii) Opening of Technical Bid | : | 21.11.17 | (3:30PM) |
| iv) Opening of Financial Bid | : | 05.12.17 | (3:30PM) |

UNSIGNED/INCOMPLETE and UNSEALED tenders will not be entertained. Director, CEERI, reserves the right to reject any or all the tenders or accept them in part or reject the bid without assigning any reasons whatsoever. The detail EOI can be seen at CEERI web page www.ceeri.res.in .

Controller of Administration