

Council of Scientific & Industrial Research
Anusandhan Bhawan,2, Rafi Marg,
New Delhi-1

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Serial Circular No 455

From: Joint Secretary (Admn.)

To: Directors of all National Laboratories/Institutes

Sub: CSIR Purchase Rules of Goods & Services-2008 & CSIR & Purchase Manual of Best Practices-2008

Sir

The Governing Body CSIR in its 172nd meeting held on 07-11-2008 have approved "CSIR Purchase Rules of Goods & Services-2008" and "CSIR Purchase Manual of Best Practices-2008" attached to this circular. The operation of these rules and manual will come into force w.e.f. 1st April, 2009 and shall supersede CSIR Purchase Procedure-2000 (as amended) from the said date.

I am further directed to state that all the indentors/procuring and sanctioning authorities under these new rules will ensure adherence/observance of fundamental principles of Purchase keeping in mind the transparency, competition, fairness and elimination of arbitrariness in the procurement process.

These rules & Procedure shall also be available on our website www.csir.res.in . It is requested that these rules and may kindly be brought to the notice of all concerned.

Hindi version will follow.



(K.A.Qurieshi)
Controller of Stores & Purchase

Encl: As above

Copy to :

1. All the Heads of Divisions of CSIR Hq.
2. All DSs/USs/Sr.Dy.FAs/FAOs/SPOs/SOs CSIR HQ./HRDG/HRDC
3. Sr.DS/US policy Division
4. All COAs/AOs/Sr.COFA/FAOs/SPOs/SO(S&Ps) in labs./instts.
5. Administrative Director DGTC & PS to DG for information
6. CVO CSIR for information

7. PA to FA for information
8. PS & US JSA for information
9. PA to Legal adviser for information
10. DS Rajbhasha with the request to translate the OM & the rules
11. Sh. A.Wahid Sct. Incharge with the request to host the OM, Rules & Manual on CSIR Website
12. Office copy