



CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE
PILANI – 333 031 (RAJASTHAN),INDIA

FAX NO. 01596-242294

GRAM: ELECTRONIC, PILANI

PH.NO. 01596-242135

BY REGISTERED POST

Tender No. 250/MWT/9-Pur/2007/T- 329

Date: 21.11.2007

M/s.

SUB; REQUEST FOR INVITING QUOTATIONS/TENDER FOR IMPORT.

Dear Sirs,

The quotations are invited on behalf of Director, CEERI, Pilani for the purchase of the articles mentioned below. **Please send your quotation in sealed cover duly superscribed with Tender No., Date of receipt of Tenders, Date of opening on the cover so as to reach this office on or before due date mentioned below.** The tender will be opened on the specified date and time given below in the presence of firms representatives who wish to be present at that time.

LAST DATE OF RECEIPT OF TENDERS 19-12-2007\ AT 3.00 PM.

DATE OF OPENING 19-12-2007 AT 3.30 PM.

The goods will be supplied within 60 days from the date of our order.

S.NO.	NAME OF ARTICLE & BRIEF DESCRIPTION	QUANTITY
1.	<p>Type M Dispenser Cathode with potted heater (non inductive) technical specification as per attached drawing.</p> <p>Operating Specifications :- Operating Temperature : 1000° C ± 50° C Zero Field Emission Density : 10 Amps/ cm² Operating Heater Voltages : 7.5 volts ± 0.5 volt Operating Heater Current : 30 Amps</p> <p>Supplier is requested to provide these information : 1.Processing schedule of cathode 2. Cathode emitting surface temp. v/s heater power 3. Certified copy of cathode assembly drawing to ascertain required dimensions.</p>	10 Nos.

- NOTE:**
1. Please send your quotation well in time in accordance with the terms and Conditions Printed overleaf of this letter **BY REGISTERED POST/ COURIER** to ensure Delivery of your quotation before last date of receipt of tenders.
 2. The quotations should be addressed to **STORES & PURCHASE OFFICER, CEERI, Pilani Rajasthan, India**
 3. **Send your quotations giving all details as required in enclosed performa. Incomplete quotations would be rejected.**
 4. **Your prices must be FOB up-to shipping Airport including Packing and Inland handling/Forwarding charges etc.**

Yours faithfully,

STORES & PURCHASE OFFICER

TERMS & CONDITIONS

While submitting your quotation, the following terms and conditions may be taken care off-

1. The delayed/Late tenders will not be considered at all. Your quotation must be neat and clean duly signed by authorized signatories. No erasure or alteration must be appeared in the quotation. The Blue prints/Catalogue/Pamphlates/Technical Litrature and instruction manual must be sent along with quotation.
2. **PRICES** - Your quotation must be indicated clearly Ex-works price, Packing, Forwarding / Inland handling and Total FOB/FCA value up to shipping point failing which your quotation will be liable to be rejected.
3. **DELIVERY SCHEDULE:** The successful bidders are required to supply the goods with in the prescribed delivery schedule from the date of our order. Please quote your delivery schedule clearly failing which your quotation will not be considered.
4. **MODE OF SHIPMENT:** Please quote mode of Shipment (by Airfreight/sea freight/Registered insured Post Parcel) which will be adopted by you. The consignment will be imported through our consolidator & forwarding agent on freight collect basis whose address will be mentioned in our order.
5. **INSURANCE:** The insurance will be arranged by CEERI in India.
6. **FREIGHT:** The freight charges will be paid in India in Indian Rupees.
7. **VALIDITY OF QUOTATION:** Your quotation must be valid for a period of 120 days from the date of its opening for placing order and upto the supply of goods after placing the order with in validity period. No upward charges on the prices and changes in terms & conditions will be allowed.
8. **PAYMENT :**
 - A. The payment will be made through Letter of Credit on presentation of complete shipping documents in accordance with the terms & conditions of L/C OR against Sight Draft basis.
 - B. In case of payment by Sight Draft the complete shipping documents will be presented to our bankers M/s. State Bank of Bikaner & Jaipur, Pilani – 333031 (Rajasthan) INDIA where the same shall be retired promptly on its first presentation. No advance payment will be made.
 - C. NO ADVANCE PAYMENT WILL BE MADE.
9. **PERFORMANCE BANK GUARANTTEE :** A performance bank guarantee equivalent to 10% of order value valid up to warranty period plus two months will, be submitted by the supplier along with the acceptance of our order.
10. **INSTALLATION AND COMMISSIONING:** The installation & commissioning, if needed, will be done by the supplier free of charge with in specified time and the equipment will be put under satisfactory operation.
11. **TRAINING :** Training for operation of equipment if needed by CEERI, the same will be provided by supplier free of charge to CEERI officials.
12. **SPARE PARTS :** The spare parts must be guaranteed at least for a period of 10 years from the date supply.
13. **PENALTY:** In case the goods are not supplied within the specified delivery schedule, and the installation and commissioning is delayed a penalty @ 0.5% of order value per day will be charged for delayed period.
14. **GUARANTEE/WARANTEE:** The goods must be guaranteed/warranted against all manufacturing defects for a period of 12 months from the date of its satisfactory installation/commissioning and acceptance of CEERI. In case of part thereof or whole equipment/goods is found defective, the same will have to be rectified/replaced on free of charge at CEERI with out laps of time. In case the goods is not repaired/replaced and defects are not rectified and unnecessary the matter is delayed, the bank guarantee will be revoked without assigning any reason.
15. **INDIAN AGENTS :**
 - A. The authorized Indian Agent of foreign supplier must be registered with DGS&D, then only his quotation will be considered along with authorization certificate of foreign supplier otherwise quotation of his principal will have to be submitted in original.
 - B. The percentage of Indian Agent's commission must be indicated clearly in the quotation which will be paid in Indian Rupees after receipt of material in good condition and satisfactory installation / commissioning and acceptance of equipment.
16. **Acceptance of Order :**The acceptance of our order must be sent by sent by successful bidder in writing within 15 days after receipt of our order along with unconditional and acceptable performance Bank Guarantee.
16. All disputes arising out of this shall be referred to the sole arbitrator of CEERI/CSIR and his award shall be final and binding on both the parties to the dispute. All suits in respect of this shall be in court of Jaipur.
17. The Director, CEERI reserves the right to reject lowest quotation or any quotation or all the quotations or accept any quotation or part thereof without assigning any reason.

PROFORMA FOR QUOTATION (Import Purchase)

From

M/S -----

Quotation No.-----
 Date :-----
 Sales Tax Regn. No.-----
 Phone No.-----
 Fax No.-----
 E.Mail-----

To,
 The Director, Central Electronics Engineering Research Institute
 Pilani (Rajasthan)- 333 031, India

Ref:- Your quotation inquiry letter No.-----dated-----

Dear Sir,

With reference to your above referred inquiry letter, we are submitting our Quotation as under for the supply of material as requested by you.

S.No.	Description of materials	Qty.	Rate	Unit	Total amount

1. Delivery period : The material will be supplied by us latest by-----

2. All the terms and conditions as mentioned your inquiry letter are acceptable to us.

Total Ex-works	
Discount	
Packing charges	
Inland handling/ Forwarding charges	
Documentation charges	
Total F.O.B. up to Shipping Airport	

Authorized Signatories
 For M/s-----