

**CENTRAL ELECTRONICS ENGINEERING RESEARCH INSTITUTE
PILANI (Rajasthan)**

(Purchase of goods and services by local purchase committee including fabrication and repair)
(from Rs. 15,000 to 1,00,000 for Non R&D goods) and (from Rs. 1,00,000 to Rs.5,00,000 for R&D goods)

RPBDD :

Indent No.----- Date-----
File No.----- Budget Head----
Name of the Division- Cash Code-----
DU code-----
Project No. ----- DP Code-----
Indentor's Name- Ph.No.--
Project Leader/HOD Ph.No.-----

Details of items to be purchased (not necessarily from out of priority list)

S.No.	Description	Qty	Approx. Rate	Approx.Amount

Indenter

HOD/Project Leader

For stores use

It is certified that item(s) is/are not available in stores

Stores Assistant

SO(S&P)

Certified that the item is/are for R&D use / Non R&D use (strike out which is not applicable)

Approving authority

SPO
(For Non R&D items)

Project Leader
(For R&D items)

A local purchase committee of the following members may kindly be approved for procurement (At least one from outside the indenting section/division)

1 _____ 2 _____ 3 _____

HOD/Project Leader

Approved

Sci.G / Director

An amount of Rs. -----sanctioned as Bill payment/ as advance in the name of Mr./Dr.-
-----,ID No.-----from the budget sub head-----

Sanctioning authority

SPO
(For R&D items)

Project Leader
(For Non R&D items)